

COUNCIL BUSINESS COMMITTEE

Change to Dates of Budget and Performance Panel Meetings

16th September 2021

Report of the Head of Democratic Services

PURPOSE OF REPORT

To approve that the dates for Budget and Performance Panel meetings be changed from those approved by Council Business Committee on the 10th December 2020.

This report is public.

RECOMMENDATIONS

- (1) That the dates for Budget and Performance Panel meetings be changed for the remainder of the 2021/22 municipal year to:

Wednesday, 6th October 2021

Thursday, 18th November 2021

Wednesday, 2nd February 2022

Thursday, 17th March 2022

1.0 Introduction

- 1.1 On the 10th December 2020 Council Business Committee approved a report outlining the timetable of committee meetings for the 2021/22 municipal year.
- 1.2 At its meeting held on 6th July 2021 the Budget and Performance Panel met at its first meeting of the municipal year. It was agreed, in accordance with the Centre for Governance and Scrutiny advice, that Cabinet Members should attend meetings to report and answer questions on issues within their Cabinet Portfolios. Unfortunately, Cabinet hold their briefings on Tuesday evenings and this clashes with dates that have been set for meetings of the Budget and Performance Panel. The Panel agreed:
- That Council Business Committee be requested to consider the current and future Committee Timetables and re-schedule meetings of

the Panel on Wednesday evenings, wherever possible, or alternative evenings if there is a clash of meetings.

- That Council Business Committee also be requested to schedule a Panel meeting on a date shortly after the Budget Council meeting each year to enable the Leader of the Council to advise the Panel in detail on the agreed budget.

- 1.3 Following the meeting officers have considered dates and times to re-schedule meetings of the Panel in accordance with the above and it is recommended that the dates for Budget and Performance Panel meetings be changed for the remainder of the 2021/22 municipal year to:

Wednesday, 6th October 2021

Thursday, 18th November 2021

Wednesday, 2nd February 2022

Thursday, 17th March 2022

2.0 Conclusion

- 2.1 Re-scheduling meetings of the Panel to the dates, set out above, will allow for Cabinet Members to attend future meetings of the Budget and Performance Panel.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None.

LEGAL IMPLICATIONS

It is a legal requirement that the City Council publishes its timetable of meetings by the commencement of each Municipal Year. Amendments can be made throughout the year provided at least 5 days' notice is given. No changes will be made without providing the required notice.

FINANCIAL IMPLICATIONS

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comment to add.

OTHER RESOURCE IMPLICATIONS, such as Human Resources, Information Services, Property, Open Spaces:

None.

BACKGROUND PAPERS

Contact Officer: Stephen Metcalfe

Telephone: 01524 582073

E-mail: sjmetcalfe@lancaster.gov.uk